

THE 7 RIGHTS MUST BE FOLLOWED WHEN YOU ADMINISTER MEDICATION AS PART OF YOUR DUTIES WITH AT HOME CARE.

1. Right Person

Check the first and last name of the individual

- ✓ Does the name match the name on the medication chart?
- ✓ Does the name on the Webster Pack match?

2. Right Medication

Check the name on the Webster Pack

- ✓ Does the medication match the name on the medication chart?

3. Right Dose

Check the strength and dosage

- ✓ Is it a half-tablet, whole tablet, or multiple tablets?
- ✓ Is it alternating doses at different times or on different days?
- ✓ Are the tablets matching the order on the back of the Webster Pack?

4. Right Time

Check the frequency

- ✓ Was the time-critical medication given within 30 minutes (earlier or later) than scheduled?
- ✓ If a second dose of a PRN medication is needed, is it too early?
- ✓ Are the medications to be taken before, with or after food?

5. Right Route

Check the route

- ✓ If eye or ear drops, is it right side, left side or both sides?
- ✓ Is the pill for under the tongue or swallowed? Can it be crushed or chewed?
- ✓ Have skin patches or injection sites been rotated?

6. Right Document

Check that all documentation is complete and legible

- ✓ Is the medication order current?
- ✓ Did you document on the medication chart immediately after administering medications?
- ✓ Have you documented results of PRN medications administered?

7. Right to Refuse

- ✓ Client has the right to refuse their medication