## **Incident management**

## STEP 1

• You observe or are told of an incident, such as



- An injury or harm occurring
- Sexual misconduct
- Abuse or nealect
- A restrictive practice

## STEP 2

• Complete an incident report form on Skedulo



The relevant At Home Care Manager will investigate the incident and will communicate and provide support to the impacted person/s.

Corrective actions will be taken by At Home Care and (if required) the governing body.

The impacted person/s will be kept informed throughout the process.

