

The following are prompts to assist you with the handover of the client – (i.e., is there anything out of the ordinary that your fellow worker should know.)

- Client's general condition
- Any pain signs noted
- Fluid intake / Fluid output
- Medications changes / PRNs last given if appropriate
- Behaviour – Any abnormal behaviours presented
- Skin integrity (i.e., skin breaks, marks, unusual swelling, wounds)
- Appointments / outings
- Issues re equipment
- Diet
- Exercise / stretches, all therapist activities
- Temperature control
- Sleep pattern
- Issues handed over to Case Managers
- Changes to care (as directed by Case Management, GP, or Allied Health Professionals)
- Infections present (i.e., UTI's / Chest)
- Bladder (i.e., catheter)
- Bowels (planned / unplanned)
- Incidents
- Family/social/activities
- Household jobs not completed – due to increased workload if perhaps client unwell (i.e., mopping house, cleaning vehicle, emptying bins)

Remember to read the communication book and progress notes daily.